



GRANADA SANITARY DISTRICT
OF SAN MATEO COUNTY

MINUTES
BOARD OF DIRECTORS
SPECIAL MEETING 6:30 p.m.
April 23, 2009

CALL SPECIAL MEETING TO ORDER

The Special Meeting of the Granada Sanitary District Board of Directors was called to order at 6:37 p.m.

ROLL CALL: President Ric Lohman, Vice President Ronald Fenech, Treasurer Matthew Clark, Director Leonard Woren. Secretary Gael Erickson was absent.

Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer, and Assistant District Administrator Erin Brazil (for open session only).

ADJOURN TO CLOSED SESSION

- 1. Conference with Legal Counsel – Possible initiation of litigation pursuant to subdivision (c) of Section 54956.9: (three potential cases).**
- 2. Conference with Legal Counsel – Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: (two potential cases).**
- 3. Conference with Real Property Negotiator, Chuck Duffy (Government Code Section 54956.8).**
Negotiating parties: San Mateo County Harbor District and Granada Sanitary District, property under negotiation: APN 047-262-010.

RECONVENE TO OPEN SESSION

District Counsel announced there was no reportable action taken in Closed Session.

GENERAL PUBLIC PARTICIPATION

ACTION AGENDA

- 1. Consideration of status of Seacoast Franchise Fees and Audited Financial Reports and any evidence of compliance with Franchise Agreement presented by Seacoast and Board of Directors determination as to status of Seacoast compliance and Direction to Staff as to future action(s) to assure compliance with Franchise Agreement.**
A representative from Seacoast Disposal was not available to attend this meeting.
ACTION: Director Woren moved to continue this item to the May 28th board meeting. (Woren/Clark) Approved 4-0.

2. Consideration of Request for Amendment to Waiver: Tom Carey for McDonald Trust, APN: 048-013-620, Coronado Ave., Miramar, 4,400 sq. ft. parcel, zoned R-1/S-9 (10,000 sq. ft. minimum), Proposed Single-Family Dwelling.

A conditional waiver for this project was previously approved at the District's April meeting, with the stipulation that the project could not deviate from the current set of plans showing 2 bedrooms and 2 bathrooms. Tom Carey spoke on behalf of the project, stating that he had made an error when filling out the application for a waiver, which should have stated that the house was actually a 3 bedroom, 2 bathroom structure. The Board held a discussion concerning the cumulative effects that the potentially higher occupancy home would have on the District's current and future wet weather overflow issue. Based on this discussion, the Board decided to confirm the original waiver for a 2 bedroom, 2 bathroom single-family dwelling.

3. Consideration of the Sewer Authority Mid-Coastside Administrative/Treatment Operating and Capital Budgets for Fiscal Year 2009-10 and Associated Resolution of Approval.

Sewer Authority Mid-Coastside General Manager Jack Foley and Technical Services Supervisor Tony Pullin were both present to answer questions and report on the 2009-10 FY SAM Budget. Mr. Foley gave a brief overview of the new budget, then responded to questions from the Board. General Manager Foley stated that both the City of Half Moon Bay and Montara Water and Sanitary District had requested revisions to the budget, so there will be some changes to the draft budget presented in the agenda. Revisions to the SAM Budget will be brought back to GSD at its next regular meeting for consideration of approval.

4. Consideration of the Sewer Authority Mid-Coastside Collections System Operating and Capital Budgets for Fiscal Year 2009-10 and Associated Resolution of Approval.

No action was taken on this item. Revisions to the SAM Budget will be brought back to GSD at its next regular meeting for consideration of approval.

5. Consideration of a Resolution Approving the Fiscal Year 2009-10 SAM Wet Weather Storage Project and Budget.

The General Manager provided a review of the proposed project, which would generally consist of a buried system of pipes to hold high flows during wet weather to prevent potential sewer overflows. The budget for Fiscal Year 2009-10 is for the design and permitting of the project. Construction will be included in a future year's budget. District Counsel Jonathan Wittwer made some minor corrections to the language in the Resolution approving the Mitigated Negative Declaration for the project.

ACTION: Director Clark moved to approve the Resolution (as corrected) approving the Mitigated Negative Declaration for the Portola Storage Tank Project. (Res. 2009-008) (Clark/Woren) Approved 4-0.

ACTION: Director Woren moved to approve the Resolution approving the Wet Weather Storage Project-Portola Budget for Fiscal Year 2009-10. (Res. 2009-009) (Woren/Fenech) Approved 4-0.

CONSENT AGENDA

- 6. Approval of Regular Meeting minutes for March 19, 2009.**
- 7. Approval of April 2009 warrants totaling \$150,694.49 (Checks 3403-3435).**
- 8. Approval of Assessment District distribution #10-08/09 for \$3,610.65.**
- 9. Approval of March 2009 Financial Statements.**

ACTION: Director Fenech moved to approve the Consent Agenda.
(Fenech/Woren). Approved 4-0.

DIRECTORS' COMMENTS AND COMMITTEE REPORTS

10. Sewer Authority Mid-Coastside.

Director Woren gave a brief overview of the SAM meeting held on March 23, 2009. Highlights included SAM receiving the CSRMA Superstar award for Safety, and a presentation by John Mallard from Clean Filtration Technologies regarding their tertiary filter equipment. Director Clark commented on the MCTV contract talks going on at SAM.

11. Report on other seminars, conferences, or committee meetings.

Director Lohman stated that he was planning to attend the May 5, 2009 San Mateo Chapter of CSDA Meeting. Director Woren stated that he would also be attending. Director Woren advised that the Coastal Watershed Council is planning their annual "Snapshot Day", and that volunteers are needed and welcome.

INFORMATION CALENDAR

12. Attorney's Report.

None.

13. Treasurer's Report.

Director Clark reported on the LAIF statement we received for the interest earned on the account for the Third Quarter ending March 31, 2009. He also reported on a letter received from Congresswoman Anna Eshoo, which stated that the District's request for funding for the Naples Beach Project Force Main Project was being considered by the congressional sub-committee as part of the federal budget process. CalPERS also sent a letter to the District regarding the recent investment losses sustained by the fund, which outlined how much our rates would go up, and when.

14. General Manager's Report.

General Manager Chuck Duffy reported on his conversations Dave Holland from San Mateo County regarding parks and recreation services for the midcoast. Mr. Duffy stated that he would be helping Mr. Holland draft a survey to ask the public for their input regarding the best method of governance to provide parks and recreation services.

Director Clark mentioned that maintenance and replacement of laterals seemed to be getting more costly, and inquired as to what was causing these failures. The General Manager will have District Administrator Comito draft a report on the recent lateral replacements.

15. Administrator's Report

Assistant District Administrator Erin Brazil provided a review of the Mutt-Mitt dispensers that had been received and were waiting to be placed in various locations within El Granada.

16. Engineer's Report.

None.

ADJOURN SPECIAL MEETING

The Special Meeting was adjourned at 9:15 p.m.

SUBMITTED BY:

APPROVED BY:

Chuck Duffy, General Manager

Gael Erickson, Secretary

Date Approved: May 28, 2009